BREAKING THE CYCLE OF STRESS

Skills for Peak Performance & Effectiveness

Also titled: "Martial Arts for the Mind" or "Stress & Resiliency Skills for the Workplace"

Gain clarity of mind and an increased capacity to meet and overcome life's challenges. This resiliency training, also used at NASA, is at the cutting edge of stress reduction. It provides a combination of cognitive training for getting at the root causes of stress, along with powerful breathing, relaxation, and meditation techniques. These methods have been clinically proven at Harvard and MIT to reduce blood pressure, relieve chronic pain and insomnia, and increase mental focus.

Incorporate powerful changes in attitude into your life, along with easy-to-learn techniques that will greatly increase your effectiveness. Participants will learn how to:

- Manage challenging work situations with greater calmness and clarity of mind
- Understand and communicate more effectively with difficult colleagues
- Dramatically reduce stress with simple techniques that can be done in just a few moments
- Achieve significant relief from chronic pain, high blood pressure, and insomnia
- Increase mental focus and productivity amidst 24/7 hyperconnectivity and distractions

"This is the best stress management program we've ever offered in my 20 years at NASA." M. Glazer, Programs Manager, Ames Research Center, NASA

"This training program was especially helpful on how to handle yourself, so you don't let the slings, arrows, and other misfortunes that others may sling your way get you down.

It was rather liberating, in fact." - John Lom, Deputy Chief Counsel Department of the Treasury

"Everyone needs to take time for training like this. Your training offers invaluable skills for success. I am very pleased to recommend it."

Brenda M. Paulin, Director
 Center for Human Resources
 Social Security Administration

--Clients include--NASA • U.S. Post Office Treasury Executive Institute Social Security Administration NOAA • Denver Airport CBS • Nokia • Hitachi Stanford School of Medicine Citrix • GE Healthcare U.S. Army • U.S. Navy District Court, Tacoma San Jose Police Department U.S. Naval Surface Warfare Center

David and Karen Gamow are two of the leading corporate stress and meditation trainers in the United States. They have personally trained over 25,000 people in these methods in a wide range of settings from high-tech to government. Their training has been an integral part of management development programs for NASA, SSA, and GE Healthcare. They have provided training for the military and UN peacekeeping support. The Gamows' presentations are consistently among the highest-rated trainings an organization provides its people. Authors of *Freedom from Stress*, their work has been featured in *Gannett News, Industry Week, Investor's Business Daily*, and *Money Magazine*.





David and Karen Gamow

Clarity Seminars • (650) 917-1186 • www.clarityseminars.com



CLARITY SEMINARS www.clarityseminars.com 240 Monroe Drive, Suite 215 Mountain View, CA 94040

David & Karen Gamow (650) 917-1186 • david@clarityseminars.com

Learning and behavioral objectives

Stress and resiliency training

- 1. Gain control over how you respond to others, especially in challenging situations.
- 2. Respond appropriately to interruptions, deadlines, and competing demands on time.
- 3. Gain mastery over your mind and emotions, so you can remain calm at the moment of conflict, and prevent situations from escalating.
- 4. Evaluate critical situations more clearly and impersonally.
- 5. Reduce the effects of negative emotions on decision-making.
- 6. Understand and communicate more effectively with difficult employees/ colleagues.
- 7. Use breathing methods to increase mental focus, and reduce dependence on unhealthy methods of alleviating stress (anger, withdrawal, alcohol, caffeine, avoidance, etc.)
- 8. Achieve significant relief from insomnia high, blood pressure, pain, and other stress-related conditions that interfere with both productivity and on the job demeanor.
- 9. Enhance personal productivity. Focus the mind where you want it to go, \to achieve results more quickly and effectively.

Instructional strategy:

The training is a combination of lecture, experience of techniques, Q & A, and voluntary interaction between the instructor and participants. Participants experience exercises and ideas as observers/ scientists, and are encouraged to test them for themselves, in the classroom. The lecture portion includes humor and motivational periods, and is characterized by participants as engaging and fast-paced. The program is both entertaining and challenging, with the often-achieved goal of a significant and dramatic shift in understanding and insight.

Course content:

The training consists of two approaches to stress: cognitive and physiological. The cognitive training culminates in a 4-step process developed at Harvard that helps participants break the cycle of responding to challenging situations in stressful or non-productive ways. Participants gain an understanding of the mind and its habitual, unconscious responses to external challenges, and also learn how to consciously choose a different response. To the extent that stress is a feeling of being out of control, stress is reduced as we gain mastery over our responses, even in small ways.

The second prong of the training is hands-on practice in a number of relaxation, breathing, and meditation techniques that are clinically proven to reduce stress and enhance mental focus. Participants are also trained to relax the body at will, relieve physical tension, and relieve or eliminate pain. Other benefits include reducing or eliminating insomnia, reducing blood pressure, and enhancing resilience.

National Aeronautics and Space Administration

Ames Research Center Moffett Field, CA 94035-1000



Reply to Attn of: DQH:218-2

Karen & David Gamow Clarity Seminars 240 Monroe Drive, Suite #215 Mountain View, CA 94040

Dear Karen & David,

I want to thank you for the exceptional job you did on the "Breaking the Cycle of Stress" course here at Ames today. It was even better than the first class, and that one was tremendously successful! Feedback on the evaluations from all participants has been so enthusiastic...8-10s on a scale to 10. Can't get much better than that. After the first class, one manager told me "It's the best thing I've ever taken at Ames," and he's been here almost 20 years.

I feel this is the best stress management program we've ever offered in my 20 years at the Center, and I'm thrilled that we have you on contract for two more classes before the end of the fiscal year. With the response as great as it has been (30 people signed up for the class today!) it's obvious there's a great need. I am confident that we can continue to offer our employees this practical training in life that provides effective tools they can work with, and not just a lot of talk.

People I've spoken with about the course have commented on feeling more focused, calm, and have experienced increased productivity that continued for weeks after the training. It's exciting to think that hundreds of employees will be trained in these life-affirming techniques all over Ames as we continue to offer this course. This could truly revolutionize Ames Research Center. At least, it will revolutionize many people's lives on a daily basis.

In the face of the constant uncertainty, reduction in force, budget cuts, and reorganization facing NASA, this course is exactly what everyone needs. I wish we could make it mandatory for all employees...Now that would be revolutionary! Please feel free to refer any potential clients in industry or government to me for a recommendation.

Sincerely,

Miriam Glazer, MA, MPH Health Programs Manager

Note: More testimonial letters can be viewed at <u>www.clarityseminars.com</u>.

UNITED STATES DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration NOAA Marine and Aviation Operations Marine Operations Center 1801 Fairview Avenue East Seattle, Washington 98102-3767

David & Karen Gamow Clarity Seminars 240 Monroe Drive, #215 Mountain View, CA 94040

Dear David and Karen:

Thank you for providing your stress and leadership training to our officers at our Annual Fleet Administrative Management Seminar this past December. The program was very well received, not only by the attendees, but also by members of our senior leadership who sat in on your session as well. Everyone enjoyed the training and found it extremely useful. I understand there are active discussions about bringing this excellent training to more officers and staff within NOAA.

Our shipboard personnel work in a unique and challenging environment. These mental and physical challenges are diverse and handling them appropriately and effectively is critical to the success of a ship's mission, The skills you have provided us with will ensure we are more capable of adroitly tackling these challenges which surface everyday and from every quarter.

This was the first time we attempted any training of this type at our week-long Management Seminar, and my apprehension at trying it out on this no-nonsense crowd was great. However, about 60 seconds into your training, my apprehension disappeared along with my stress! Also, I was glad we started our week with your program. Throughout the remainder of the week, many participants and presenters referred back frequently to the ideas you shared with us. Finally, on top of work challenges, I know people often experience stress in their personal lives. Your training can also help in these areas, making it truly full spectrum and life enhancing.

In closing, I'd like to thank you again for your lively and engaging training. We all found it very effective and enjoyable (as reflected by the course critiques) and I recommend it highly. I'll be commanding a vessel later this year, and plan to have you on board at some point to bring this training to the entire crew.

Best Regards,

Lieutenant Commander Todd A. Bridgeman, NOAA

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Deputy Chief of Operations NOAA Marine Operations Center-Pacific





Treasury Executive Institute U.S. Department of the Treasury 801 Ninth St. NW Washington, DC 20002

Lynne Feingold, Executive Program Officer lynne.feingold@do.treas.gov (202) 622-9322

Training program Stress Management Skills for Leaders: Martial Arts for the Mind November 18, 2009

SES'ers attended this session from:

Department of Homeland Security Internal Revenue Service Secret Service Bureau of Alcohol, Tobacco, & Firearms US Geological Survey U.S. Department of the Treasury U.S. Department of Health & Human Services

Evaluation summary

Overall reaction to presenter: Excellent: 21 (5 on a scale of 1-5) Very good: 4 (4 on a scale of 1-5)

Overall reaction to program: Excellent: 20 (5 on a scale of 1-5) Very good: 5 (4 on a scale of 1-5)



David and Karen Gamow Clarity Seminars 240 Monroe Drive, #215 Mountain View, CA 94040

Dear David and Karen,

I just wanted to thank you for the two excellent trainings you provided for our staff. We were very pleased with the response, especially from our senior managers. They are under tremendous pressure from the heightened security needs we face since 9/11, and it has taken a toll on our people. Your program was a life-saver for all the participants, and provided techniques that people can immediately put to use as soon as they walk out of the classroom.

We opened up the training to everyone on staff, from maintenance people to top-level management, and had a great cross-section of participation.

Several senior managers who attended were very pleased with the program's practicality and effectiveness. They asked that this be made available to all our employees on an on-going basis. If the response to the last two trainings is any indication, there will be a full crowd again next time you come. We look forward to having you back again, soon.

Sincerely,

Mary Vo Sell

Mary Jo Snell Human Resources Training Manager Denver International Airport



Department of Aviation Airport Office Building 8500 Peña Boulevard Denver, Colorado 80249

303.342.2200 www.FlyDenver.com



ARMY RESERVE HEADQUARTERS, 351ST CIVIL AFFAIRS COMMAND 1776 OLD MIDDLEFIELD WAY MOUNTAIN VIEW, CA 94043-1809

David and Karen Gamow Clarity Seminars 240 Monroe Drive, Suite 215 Mountain View, CA 94040

Dear David and Karen:

I wanted to drop you this thank you for the stress-reduction program you presented for my staff and other personnel who work in the Jones Hall United States Army Reserve Center (the "Center") in February. It's been several months since the training, and we are still feeling the positive results. I can easily identify the people who attended the course. As you know, this is a high stress environment, and the training has helped decrease stress significantly. It's been a great help in accomplishing what we need to get done here.

A pleasant surprise - even those who weren't able to take the course have benefited by the improved atmosphere. Somehow, it's rubbed off; they are also experiencing greater productivity and reduced stress. Having a core of trained people has benefited the whole Center. Even one person with calm energy in the face of challenge helps everyone to respond at their best.

We are constantly faced with challenges in this high operational environment. Currently, while we are preparing for the deployment of a substantial number of our soldiers, I feel we are better prepared to take what comes in stride and respond appropriately as needed.

On a personal level, it has helped me to put into perspective those areas that are otherwise stress inducers and deal with them in a productive, stress-reducing way. I have told several people about some of the techniques you use to view life in a way that helps the individual control life, instead of life controlling the individual.

I recommend your work highly. The staff and I thank you for bringing this training to the 351st Civil Affairs Command. Please feel free to use this letter and me as a reference. Of course, I can be reached at (415) 968-1696, ext 202.

Sincerely,

CHARLES R. PALMER JR. Supervisory Staff Administrator



David and Karen Gamow Clarity Seminars 240 Monroe Drive, Suite 215 Mountain View, CA 94040

Dear David and Karen,

The day of your program, I said it was "awesome", and now I can say it in a few more words.

Thank you for your excellent presentation for our Chief Information Office Business and Investment Branch employees at our annual Branch meeting. We have been through several years of significant change in our staffing and our organization, with yet another major change happening now. It has been a period of significant consolidation and extremely high stress.

Your program was perfect and was just what we needed. It was lively, fun, and completely engaging, start to finish. It was remarkably effective, as well. People had reductions in pain and physical tension after just one period of exercises. Our Assistant Director was so satisfied with your seminar, that he addressed the 'teachings' many times during his presentations during the week. This was followed by many of our Branch presenters doing the same. I know many people are using the technique for overcoming insomnia. Your teachings on how to deal with difficult people at home and at work will be a life-saver!

I recommend your program for anyone — really, EVERYONE would benefit from it. It's a perfect program for an off-site meeting. You are performing a great service.

Thanks again for making a difference!

Sincerely,

GINA M. THOMAS Chief Information Office/Business & Investment Branch 2008 Branch Conference Coordinator USDA Forest Service



SOCIAL SECURITY

Center for Human Resources 1221 Nevin Avenue P O Box 4115 Richmond, CA 94804

David and Karen Gamow Clarity Seminars 240 Monroe Drive, Suite 215 Mountain View, CA 94040

Dear David and Karen,

It was a pleasure to introduce your training session at the Social Security Administration yesterday morning. I meant what I said to the group. Having taken your program last year, I knew they were in for a treat. I am still taking advantage of what I learned in your class, and find it very effective. The techniques you teach are easy to learn and do, and easy to practice anywhere.

Everyone needs to take time for training like this. People have a lot going on in their lives, and they also need to be prepared to meet new challenges. Your training offers invaluable skills for success in work, and in life. Thank you for the benefits your training brings to our employees in SSA. I am very pleased to recommend it.

Sincerely;

Danken

Brenda M. Paulin, Director Center for Human Resources Social Security Administration

Additional Testimonials

For more, see www.clarityseminars.com

"Our employees include some of the country's finest research scientists, and they gave this program top ratings. It's a big plus that the program is based on clinical research and that people can experience the results of the techniques first-hand. Even our traditional skeptics were won over."

— Erin M. Sharata, Training Coordinator Stanford Linear Accelerator, Department of Energy

"Just about everyone I know would benefit from your stress training; I certainly have."

- Gary Priest, Vehicle Assurance Manager, NASA

"On behalf of the DOE and 12 other federal agencies who sent participants to your presentation, I would like to thank and commend you for a very well-executed program. I am still receiving feedback from participants about how much they enjoyed and benefitted from the techniques and strategies presented."

-David Rosenmarkle, Executive Learning and Development, U.S. Department of Energy

"What I didn't tell you (I didn't want to raise your stress level) was that the group of sixty managers you were about to train were all veteran educators who definitely have a "show me" attitude when it comes to staff development – a very tough audience. Well, the reviews are in and you guys were an absolute hit – the single highest rated program we have ever had. Many participants told me that it was the most valuable training they had ever experienced."

-Tom Fitzpatrick, Assistant to the Superintendent San Mateo County Office of Education

"This was the first time we attempted any training of this type at our week-long Annual Fleet Administration Management Seminar, and my apprehension at trying it out on this no-nonsense crowd was great. However, about 60 seconds into your training, my apprehension disappeared along with my stress! Thank you for your lively and engaging training. We all found it very effective and enjoyable, and I recommend it highly."

-Lieutenant Commander Todd A. Bridgeman, NOAA Deputy Chief of Operations NOAA Marine Operations Center-Pacific

"If ever there was a way to improve your life, make work more productive and meaningful, and make you feel good about yourself and your world, you could find no better than this course!"

-Chris Webb, U.S. Army

"Thank you so much for this powerful program. I wish I'd had it two years ago. The pressure we've been under since 9/11 has been incredible. This is just what we need to be able to cope with the challenges we face.

- Security Chief, Denver International Airport

"This is a high-stress environment, and your training has been a great help in accomplishing what we need to get done here. Having a core of trained people has benefited the whole Center. Even one person with calm energy in the face of challenge helps everyone to respond at their best. I recommend your work highly."

-Charles Palmer, Jr. Administrator 351st Civil Affairs, U.S. Army

I am a 25 year Police veteran and have seen the negative effects of stress on many colleagues over the years. The response to the Gamows' training was overwhelmingly positive. I strongly recommend their course to anyone." —Lt. Michael Hahn, Commander San Jose Police Department Training Division

"Thank you for your excellent presentation. Yours was the most popular program of the thirty sessions offered at our annual Leadership Conference."

> - Colonel Chris Green, U.S. Army 6045 Garrison Support Unit

"The skills the Gamows teach are critical for working effectively with the public, handling the constant stress of security work, and making sure our employees can leave those stresses at work when they go home to their families."

> *— Lt. William Bonifacio, Training Manager* San Mateo County Sheriff's Department, CA

"We all are in agreement that this is one of the best training sessions anyone of us have taken at Stanford (or anywhere else, for that matter)."

-- David Silberman, Director, Health & Safety Programs, Stanford School of Medicine

"Your program is ideal for taking responsibility for our behaviors and reactions, gaining mastery over mind, emotions, and body, increasing our awareness of the realities of others, and making good decisions under pressure. The officers gave this training high ratings. That's no easy achievement with a police audience. The skills you teach are critical for success in work and in life." *—Mark Puthuff, Chief of Police, Fort Bragg, CA*



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Course outline

This outline is for a complete 3.5 hour training. The course can be taught in a shorter period, but this is the most effective length for retention and participation.

0:00-1:20 Part 1: Physiology

Brief overview

Scientific research on stress, and benefits of what participants will learn today Guided practice session Q & A on techniques

1:20-1:30 Break

1:30-2:35 Part 2: Cognitive skills for resiliency: Self-mastery in daily life Commonly held perceptions that dramatically increase negative responses, such as anger, fear, or stress Becoming aware of habitual reactions that derail our effectiveness Learning to step back: how to move into seeing the bigger picture before reaction A 4-step process developed by a Harvard M.D. for learning how to choose our responses consciously, even under high-stress conditions. Exploring real-life applications in work and life (voluntary classroom participation, not role-play)

2:35-2:45 Break

2:45-3:20 Part 3: Physiology

Guided practice session (two additional techniques, and full-practice, shortened version) Detailed: cognitive and physiological benefits of each of the techniques

3:20-3:30 Closing Closing Q & A/Evaluations

Handouts: Clinical research Guided breathing, relaxation, and meditation techniques (CD) Benefits and applications of techniques In the heat of battle: cognitive skills for self-mastery under pressure



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Fee Schedule

3.5 hour seminar

\$2,400

*Local rate for northern CA. For programs requiring an overnight stay, conferences, large groups, or multiple programs, please call for pricing.

Additional notes:

Recommended maximum is 35 participants. More people can be included if needed.

Shorter program lengths are possible; pricing is the same. 3.5 to 4 hours is the recommended length.

These rates are for the training session, and not per person. All handouts and CDs are included.

Training is best done in the morning when possible.